

# TABLE OF CONTENTS

- i. Cover Page
- ii. Table of Contents
- iii. Executive Summary
- iv. Introduction

## I. DEVELOPMENTAL HISTORY

### A. Historical Background and Context

1. Historical Overview
2. Context Description of the Site
3. Architectural Description
4. Comparable Structures or Sites

### B. Building Chronology (Episodes)

### C. Existing Conditions

1. Surrounding Site
2. Exterior Envelope: Roof, Drainage, Walls, Windows, and Doors
3. Interior Spaces: Floor-by-Floor or Room-by-Room, Attic, and Basement
4. Building Systems: Structural, Mechanical, and Electrical

## II. TREATMENT AND USE

### A. Analysis

1. Statement of Historical and Architectural Significance
2. Statement of Architectural Integrity
3. Period of Significance
4. Treatment Approach
5. Reuse Concept

### B. Treatment Recommendations

1. Surrounding Site
2. Exterior Envelope: Roof, Drainage, Walls, Windows, and Doors
3. Interior Spaces: Floor-by-Floor or Room-by-Room, Attic, and Basement
4. Building Systems: Structural, Mechanical, and Electrical

## NOTES, BIBLIOGRAPHY and APPENDICES

1. Endnotes, annotated with reference information
2. Bibliography, annotated
3. Photographs and Photo Logs
4. Timeline or Chronology
5. Episode Plan Drawings
6. Survey Sketches
7. Survey Worksheets
8. Materials Analysis
9. Reference and Technical Data
10. Copies of Relevant Historic Documents